

JAN HLAVACEK

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• Objective

My position of interest is a Project Director. I have gained extensive international experience as a Project Manager, Project Controls Manager (Resources, Cost, Schedule, Claims, and Project Procedures & Strategies), Construction Supervisor, Project Engineer, Structural Designer, and a CAD lecturer during my career.

• Qualities

I am self-motivated and successful in meeting project schedules on time and within budget. I have worked my way through the ranks and have developed a very thorough hands-on knowledge of the construction and real estate industry in Europe, America and Middle East. My strong points are my leadership qualities, team work, organization and IT skills, problem solving, and human relations.

• Education

1995-2001 [Czech Technical University in Prague](#), Faculty of Civil Engineering, branch: Building and Structural Engineering, specialization: Statics and Dynamics of Building Constructions.
2001 I have been awarded the academic degree of Master of Science in Civil Engineering.

1991-1995 [Mechanical Engineering Technical College in Prague](#), specialization: Computer Aided Design (CAD).
1995 Leaving State Examination (Mathematics, Mechanical Technology, Design of Machines, CAD).

- My native language is Czech; however, I speak and understand English, Slovak, and Russian. I have been living & working in an English speaking environment for many years.
- I am a holder of Czech, USA and UAE driver's licenses. I have two business licenses for the Czech Republic, licensing me as a self-employed Construction or IT Manager/ Engineer.
- Microsoft Office (Word, Excel, PowerPoint, FrontPage, Project), AutoCAD, Autodesk Architectural Desktop, Scia Esa Feat (Structural analysis), Primavera Expedition (Web collaborative and document control platform), Primavera Project Planner P3e/c (Scheduling and cost package), Adobe Photoshop.

• Engineering & Management Experience

Lighthouse Group	Project Manager	Czech Republic	12/2007 – present
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Since July 2007 I have been employed by the [Lighthouse Group](#) (Jankovcova 14, Prague), who is one of the leading residential and commercial investors in Prague. I have been working on a USD 80 million [Green City](#) project as the Project manager. I have been responsible for the execution of this 440 residential units development.

The project consisted of 17 multistory buildings and a large infrastructure including road network, public utility lines, power lines, and the district heating network. The project is currently in its final stage as the units are being handed over to the clients. The job was completed ahead of time and below its initial budget. The project has been awarded the Best of Realty 2010 price.

I led the project from its preparation phase thru the construction phase until the successful handover of the apartments to the particular buyers. I managed both internal teams and outsourced capacities, I led communications with the government bodies and local municipality authorities.

Savant (Czech)	Project Manager	Czech Republic	07/2007 – 12/2007
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From July 2007 I was employed by the [Savant](#) company (Jungmannova 34, Prague), who was a British owned construction consultancy firm. I was responsible for the project close-up and claims management on behalf of the owner of the [Korunni dvur](#), a luxury - 255 units - residential project downtown Prague.

Hill International	Project Controls Manager	Dubai, UAE	03/2006 – 04/2007
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From March 2006 I was employed by the [Hill International Inc.](#) (303 Lippincott Centre, Marlton, NJ 08053, USA), who was the project manager of the Bawadi project in Dubai, as a Project Controls Manager. Bawadi is a USD 26 billion hospitality and tourism development which will see the construction of the world's largest hotel.

I was leading a team of engineers and other specialists who were responsible for development and implementation of project procedures and systems to plan, manage and control project resources like cost, time, equipment, labor,

and documents. I have been employing several project management platforms for project collaboration and communication during all project phases from master planning to construction.

Perini Corporation	Program Engineer	Iraq & Kuwait	11/2003 – 02/2006
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From November 2003 I was employed by the [Perini Corporation](#) (73 Mt Wayte Ave, Framingham, MA 01701, USA) as a Program Controls Engineer in Iraq and Kuwait on the following two programs:

The first program was awarded to Perini in October 2003 as a \$350 million Task Order under our contingency contract with the U.S. Army Corps of Engineers ([USACE](#)), to restore 400kV power lines, 33/11kV substations, and rehabilitate 40-300MW gas turbine power plants, damaged during the war in Iraq.

In March 2004 Perini received the second program from the US Department of Defense, managed by the Coalition Provisional Authority ([CPA-PCO-JCCI](#)), for Electrical Infrastructure Work in Iraq, worth up to additional \$500 million.

My responsibilities on both programs included the following tasks: Development of the program management plans, work breakdown structures, document coding systems, electronic document and submittal control systems for remote sites (Expedition, FTP server), cost and progress reporting systems, risk management systems, and the cost loaded master schedules (P3); Participating in project meetings with the client and subcontractors; Monitoring of all phases of the programs from proposal to commissioning; Cooperating in administration of subcontracts and evaluation of claims.

Perini Corporation	Project Field Engineer	Czech Republic	07/2002 – 11/2003
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From July 2002 I was employed by [The Acred Group s.r.o.](#) (Zlatnicka 10, Prague). My position was Office/ Field Engineer at the security upgrade of the American Embassy in Prague. I was the assistant to the Site Project Manager and the QA Manager. Both Americans were representatives of the Perini Corporation, US government agencies for the Overseas Building Operations ([OBO](#)) and the Department of State ([DoS](#)).

Since January 2003 I have been employed directly by the [Perini Corporation](#) (73 Mt Wayte Ave, Framingham, MA 01701, USA) as a Project Engineer. My principal duties were to provide technical coordination of the construction procedure. I provided supervision, communication and translation between Perini and local contractors, laborers and security personnel. I assisted Perini managers with technical and organizational problems along with the construction schedule. I was responsible for the submittals, shop and as-built drawings. I negotiated subcontracts and evaluated claims. The overall project cost was 5.5 million USD.

Academy of Sciences	Office Engineer	Czech Republic	03/2001 – 08/2002
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From March 2001 to August 2002 I was full-time employed with the Czech Academy of Sciences, [Institute of Theoretical and Applied Mechanics](#) (Prosecka 76, Prague). I dealt with SBRA (Simulation Based Reliability Assessment) method, based on the Limit State Method and Monte Carlo simulation technique. Also, I worked as an Organizing Committee Manager of international conference [Euro-SiBRAM'2002](#) (Reliability of Structures). Over sixty structural engineers participated.

Various companies	Structural CAD Engineer	Czech Rep./ Part-time	03/2000 – 06/2002
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From October 2001 to June 2002 I cooperated in structural steel designs with [Konstat s.r.o.](#) company as a CAD Engineer.

From March 2000 to June 2002, I did jobs for the Czech company [Blueberry Technologies CR s.r.o.](#), designing wood frame residential houses in the Czech Giant Mountains area. I was responsible for design of concrete & steel members and foundations, which dimensioning was done according to the EuroCodes. Design was done in cooperation with [Lubor Trubka Associates Architects](#).

Self-employed	CAD Lecturer	Czech Rep./ Part-time	06/1998 – 06/2002
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From 1998 to 2002 I ran my own CAD training company. I organized and lectured tens of AutoCAD courses destined both for training companies and individuals.

• **Publications**

Probabilistic Assessment of Structures using Monte Carlo Simulation; editors: Pavel Marek, Jacques Brozzetti, Milan Guštar and Paul Tikalsky; ISBN: 80-86246-19-1

EURO-SiBRAM'2002 - Volume 1, Volume 2 (Conference Proceedings); editors: P. Marek, A. Haldar, J. Hlavacek, A. Matousek; ISBN: 80-86246-17-5

Spolehlivost Konstrukci (Reliability of Structures); authors: team of authors; ISBN: 80-0201489-8